



BABSON



TRAFFIC AND PARKING REGULATIONS

2010–2011

BABSON COLLEGE MOTOR VEHICLE CODE

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September 2010

To the Members of the Babson Community:

The Office of Public Safety would like to take this opportunity to welcome both incoming and returning students, faculty, and staff for the 2010–2011 academic year.

The *Traffic and Parking Regulations* publication is available to all members of the Babson community to inform you of the College's motor vehicle regulations. It is made available to students, faculty, and staff at the time of vehicle registration. The information also is available on the Public Safety website: www.babson.edu/ps.

Whether you maintain a vehicle on the Babson campus throughout the academic year, or bring one to campus occasionally, you are required to become familiar with, and observe, the traffic and parking regulations outlined in this publication. Please be advised that drivers who maintain a motor vehicle on campus for more than three days during the academic year are required to obtain and display a current parking decal, which can be obtained at the Office of Public Safety or online at the Public Safety website indicated above. Please encourage your guests who visit the campus to obtain a visitor pass at the Office of Public Safety and to adhere to these regulations.

Should you have specific questions related to the motor vehicle code, please contact Jean Drapeau, traffic records clerk, at Ext. 5598.

Best wishes for a successful and productive year.

John D. Jackson
Director
Office of Public Safety

I. OBJECTIVES

The principal objectives of the traffic regulations are to:

- Provide faculty, staff, students, and visitors with the opportunity to operate and/or park a motor vehicle while attending Babson College.
- Ensure that students, employees, and visitors have an appropriate place to park their vehicles.
- Encourage, in accordance with the College's Facilities Plan, a walking campus, and thereby minimize congestion, noise, and safety problems, and maintain Babson's environment.
- Ensure safety for pedestrians and vehicular traffic.
- Ensure that access for emergency vehicles is maintained at all times.
- Protect the rights of all members of the campus community by equitably enforcing these regulations.
- Enforce/comply with Massachusetts Motor Vehicle Codes.

II. AUTOMOBILE REGISTRATION

A. Campus Registration

All Babson students who own or use a motor vehicle are required to register it with the Office of Public Safety within three days after bringing it on campus, regardless of the length of time it will be on campus. This may be done at the Office of Public Safety or online at the Public Safety website, www.babson.edu/ps. There is an annual parking fee for undergraduate students of \$75 for resident students and \$50 for commuting students. Full-time resident graduate students are assessed a \$75 annual registration fee, and full-time commuter graduate students also are charged a \$50 annual registration fee. Part-time graduate students enrolled for 12 or more credit hours are assessed a \$50 annual registration fee. This is a flat user fee and is in effect regardless of the time of year the registration is obtained.

All decals from previous years should be removed. Current decals must be permanently affixed to the vehicle in the location indicated in the diagram. Failure to display a current decal while on campus will result in a citation.

Changes in the license plate number of a registered vehicle must be reported to the Office of Public Safety immediately. Undergraduate students may register and maintain only one vehicle on campus. Should a change of vehicle be necessary during the academic year, a request must be made in writing to the Traffic Clerk. Upon approval, a new decal will be issued for a fee of \$25 upon receipt of the old decal from the previous vehicle.

Vehicles not registered, improperly registered, or without proper license plates, are not allowed on campus without permission of the Office of Public Safety and may be towed without warning.

DECAL PLACEMENT
Upper right corner of the window
behind the driver.



B. Student Non-Massachusetts Registration

Massachusetts Motor Vehicle Law, Chapter 90, section 3, paragraph 3: “Every nonresident enrolled as a student at a school or college in the Commonwealth who operates a motor vehicle registered in another state or country during any period beginning on September the first of any year and ending on August the thirty-first of the following year shall file in triplicate with the police department of the city or town in which such school or college is located, on a form approved by the registrar of motor vehicles, a statement signed by him under the penalties of perjury providing the following information: the registration number and make of the motor vehicle and the state or country of registration, the name and address of the owner, the names and addresses of all insurers providing liability insurance covering the operation of the motor vehicle, the legal residence of such nonresident and his residence while attending such school or college and the college which he is attending. He shall also maintain in full force a policy of liability insurance providing indemnity for or protection to him and to any person responsible for the operation of such motor vehicle with his express or implied consent against loss by reason of the liability to pay damages to others for bodily injuries, including death at any time resulting therefrom, caused by such motor vehicle liability policy as defined in section thirty-four a. The police department with whom such statement is filed in triplicate shall send one copy thereof to the registrar of motor vehicles and one copy to such school or college. Any such nonresident who fails to comply with the provisions of this paragraph shall be punished by a fine of not more than fifty dollars.”

Students bringing cars from other states or foreign countries must comply with the Commonwealth of Massachusetts requirements for the registration of automobiles and the licensing of drivers. This must be done 30 days from the date of formal registration at Babson College, and must secure liability insurance to the extent of \$20,000/\$40,000 in Massachusetts unless such insurance already has been taken out in their own states. Additionally, any student driving a vehicle displaying out-of-state registration plates must obtain a nonresident decal as required by the Massachusetts Registry of Motor Vehicles. This decal can be obtained at no cost by filling out the Nonresident Student Vehicle Information Form available at the Office of Public Safety. Due to the fact that this form is generated by the Registry of Motor Vehicles, it is not available on the Public Safety website.

C. Employee Motor Vehicle Registration

Employees may only register vehicles that are leased or owned by themselves or a household member.

Employees who reside in Massachusetts may obtain parking decals only for vehicles registered in the state of Massachusetts. The exception is if the vehicle is leased to the employee with out-of-state registration plates issued to the lease company.

According to Massachusetts state law, employees residing in Massachusetts are required to have vehicles they own registered in this state and display Massachusetts license plates

within 30 days of residency. New employees moving to Massachusetts from out of state will be issued a temporary Babson College parking permit that will be valid for not more than 30 days, and will not be renewable. A permanent Babson College parking decal will be issued once a Massachusetts registration is obtained.

III. OFF-CAMPUS MOTOR VEHICLE OPERATION

In order to maintain good relationships with our neighbors and to promote safe driving habits, when Babson Public Safety becomes aware of motor vehicle violations off campus, the following will apply:

- First citation, minor violation(s) Meet with Lieutenant
- Second citation, minor violation(s) Driver training class required
- First citation major violation(s) Meet with the director to discuss the suspension of driving/parking privileges on campus, driver training class required
 - i.e. speeding 10+ over speed limit
- Second citation major violation(s) Meet with the director and suspension/revocation of driving privileges on campus
- At fault motor vehicle accident Meet with the director, possible suspension of driving/parking privileges on campus

IV. MEDICAL DECALS

Students and employees with temporary orthopedic or mobility-related disabilities may apply for a special medical decal through the Office of Public Safety. A statement from their personal physician indicating the nature and length of the disability is required. Medical decals are valid for a 20-day period and are renewable for a total of 60 days (including the original 20-day period). Applications for medical decals may be subject to review by the director of Health Services, at which time the personal physician may be contacted. Individuals with orthopedic or mobility-related disabilities that require more than 60 days of special parking privileges are advised to contact the Registry of Motor Vehicles and apply for a state placard or handicapped plate.

Drivers with medical decals are bound by all traffic regulations. Failure to do so may result in the towing of the vehicle at the owner’s expense. Medical decals authorize parking in any handicapped space on campus, but do not authorize any form of illegal parking. Tampering with or the alteration of a medical decal will result in the loss of specialized parking privileges and/or disciplinary action.

Handicapped placards and medical decals must be displayed at all times. Failure to do so may result in ticketing and towing at the owner’s expense. Babson College considers unauthorized parking in handicapped areas as a serious and towable offense. Please honor handicapped parking areas.

V. PARKING AREAS

While on campus, students and employees are expected to park in designated lots. The parking policy is in effect throughout the entire calendar year including the summer, and citations are consistently issued in accordance with this policy. A quick reference to designated parking areas is included at the end of this booklet.

A. Undergraduate Students

Students who reside in campus residence halls shall park only in the following: Athletic lot, Bryant lot, Coleman lot, Forest lot, Trim lot, and the Woodland Hill lots.

Exceptions: On weekdays, students also may park in Nichols, Hollister, and Knight lots Monday through Thursday from 5 p.m. until 1 a.m. All students must remove their vehicles from these lots by 1 a.m. to ensure employee parking on normal business days. Any remaining vehicles will be subject to a fine after 1 a.m. Students also may park in the Hollister Short Term spaces at any time for the allotted time limit. On weekends, students also may park in Nichols, Hollister, and Knight lots from Friday after 5 p.m. until 1 a.m. Monday morning.

Students are not permitted to park at any time in Lunder lot, Babson lot, Webster lot, Babson Executive Conference Center (BECC) Lower Parking Deck, the BECC lot, or in the Westgate area.

Bryant Hall residents may use the parking lot adjacent to Bryant Hall. No parking is permitted in front of Bryant Hall at any time.

Publishers Hall residents are not allowed to park on Forest Street or in front of Publishers Hall. Illegally parked vehicles are subject to tow and/or Town of Wellesley citation.

Woodland Hill residents may park opposite Buildings 1, 2, and 2A, or may park in the Woodland Hill parking lots at any time. No parking is permitted on the grass areas behind the buildings or along any roadway in the Woodland Hill area.

B. Evening Graduate Students

Evening graduate students may park in the following: Athletic lot, Bryant lot, Forest lot, Hollister lot (after 5 p.m.), Knight lot (after 5 p.m.), Nichols lot (after 5 p.m.), and Trim lot.

Evening students are not permitted to park at any time in Lunder lot, Babson lot, Webster lot, Babson Executive Conference Center (BECC) Lower Parking Deck, the BECC lot, or in the Westgate area.

C. Faculty/Staff

If you are a member of the Babson College faculty or staff, you may park in the following parking lots: Nichols lot, Athletic lot, Hollister lot, Bryant lot, Trim lot, Knight lot, Sullivan lot,

Lunder lot, Webster lot, and Forest lot. Vehicles will be ticketed and/or towed at operator expense for parking in areas not designated for parking.

D. Visitor Parking

If you have visitors on campus, please obtain a visitor's pass for their motor vehicle. Visitor passes are available at the Office of Public Safety, 24 hours a day. With a visitor's pass, your guest may park during the day, in all lots with the exception of Babson Hall lot.

Overnight visitors parking from 1–7 a.m. is restricted to Trim, Bryant, Coleman, and Woodland Hill lots. Students may be held responsible for any parking violations received by their guests.

E. Pickups and Deliveries

We realize members of the community occasionally may need to park in close proximity to either their residence hall or office to load or unload heavy personal belongings. The vehicle must not block either emergency or other access to the facility, including fire lanes and handicapped spaces. You must, prior to parking, notify the Office of Public Safety at Ext. 5555 to indicate your location and type of vehicle. You will be requested to display your four-way flashers and may not park any longer than 15 minutes. Vehicles parked in excess of 15 minutes are subject to ticketing and towing.

VI. ADDITIONAL PARKING GUIDELINES

Students on official business or employed in any College office are expected to park in designated student lots and walk to that particular office. This policy is in effect year-round.

All forms of vehicle maintenance are prohibited by students or employees on campus (i.e., oil changes). It is illegal to maintain a vehicle on campus that is inoperable.

There is no parking in the following areas:

- On any roadways around College buildings. These are considered fire lanes and are for the use of emergency vehicles only. Vehicles illegally parked in these areas are subject to ticketing and towing.
- At Park Manor Central for Roger's Pub. Patrons who live off campus may park in the Nichols lot from 5 p.m. to 1 a.m.
- In front of Coleman Hall.
- On Knight Annex driveway or in front of Knight Auditorium.
- In front of Bryant or Westgate Hall.
- On College Drive with the exception of the two short-term parking areas.
- On any grass area or sidewalk.
- On the service drive around the Park Manors.
- On public streets adjacent to the campus.
- In any area fire lane designated by a sign, chain, or gate.

- On Map Hill Drive with the exception of the short-term parking area.
- On the service roads or in loading areas.
- On the Computer Center roadway.
- On the Webster Center roadway.
- In the area around the Reynolds Campus Center, the Sorenson Center for the Arts, and the Glavin Family Chapel.

It also is illegal to:

- Exceed the posted speed limit or drive recklessly.
- Park in a manner that blocks or partially blocks any fire hydrant, fire lane, or delivery entrance.
- Park in a manner that blocks or partially blocks a crosswalk.
- Remove or deface posted traffic signs.
- Park in the wrong direction.
- Park in an area that is not designated as a parking space.
- Attempt to destroy or remove any fire lane gates or chains.
- Park in any areas that are restricted by the presence of chains or gates.
- Operate a vehicle on sidewalks or any pedestrian walkway.
- Operate a motor vehicle on any campus land other than on paved roadways.

Motor vehicle operation on campus must be in accordance with Massachusetts statutes. In some instances, Massachusetts citations may be issued in place of Babson College citations.

VII. SNOW REMOVAL

A. Snow Removal Procedures

Handling snow and ice emergencies is a major undertaking and requires cooperation from the entire campus community, including faculty, staff, students, and visitors. Please take the following general steps when preparing for a snow or ice storm:

1. Park your vehicle only in an area designated for parking during these conditions (outlined further below). Do not park in fire lanes, in short-term parking areas along College Drive or Map Hill Drive, or in any unauthorized areas around campus buildings.
2. Please park at the perimeter, close to other cars that may be in the lot. The Facilities Services staff can clear snow more effectively if vehicles are not scattered throughout the lot.
3. We recommend that you keep a snow shovel in your vehicle. Students are responsible for shoveling out their own vehicles. Although snow shovels can be borrowed from the Office of Public Safety in exchange for a Babson ID, there may not be enough for everyone at peak demand times, therefore; we ask that you return the snow shovels promptly.

B. Snow Emergency No-Parking Areas

In order to most effectively clear the campuses of snow, the following areas have been designated as “no-parking areas” during snow emergencies. Notification that a snow emergency is in effect will be given to the campus community by Facilities Services via the campus

e-mail system. As directed by e-mail, faculty, staff, students, and visitors will need to park in one of the alternate locations suggested below so that snow can be cleared from these locations. This does not apply to handicapped parking spaces.

These lots will be posted as “No Parking During Snow Emergencies” 9 p.m. to 7 a.m.

<i>Lot/Area Closed for Snow Removal</i>	<i>Suggested Alternative Parking</i>
Woodland Hill Circle parking areas	Woodland Hill large lot, Lower Bryant lot
Woodland Hill small lot	Woodland Hill large lot, Lower Bryant lot
Athletic lot	BECC Lower Deck Parking,* Lower Bryant lot
Knight Auditorium lot	Lower Bryant lot
Hollister lot	Trim lot, Coleman lot
Nichols lot	Trim lot, Forest lot
Lunder lot	Lower Bryant lot
Trim Lot (Aisle ends only, between no-parking signs)	Coleman lot, Forest lot

*The bottom level of the parking deck is BECC parking only. All other vehicles will be ticketed and towed at the owner’s expense.

C. Clearing of Coleman and Trim Lots

Occasionally throughout the winter, Facilities Services will request the assistance of the College community in clearing the largest lots. Due to their size, we cannot request vehicles to move during storms, as there is not sufficient space in other lots to accommodate all of the vehicles. During storms, Facilities Services will clear the aisles only (thus the need for no parking at the ends of the aisles to place the snow). Once the storm has ended, in order to clear the Trim and Coleman lots, we will require all vehicles to be removed from the lots. Instructions for where to move vehicles will be sent through the campus e-mail system. The only time this large-scale movement of vehicles can be accommodated is late at night or on a weekend. Instructions for such events will be sent to the College community in advance via the college e-mail system. Lots are usually cleared within six hours and vehicles are then allowed to return. Any vehicle not moved will be towed that the owner’s expense.

VIII. DAMAGE OR THEFT

Babson College shall not be responsible for any loss or damage to a vehicle, its accessories, or its contents by reason of theft, accident, fire, or otherwise while on the Babson College campus. The responsibility for a vehicle, its accessories, and contents while on campus, shall at all times reside with the owner and/or operator of the vehicle. Owners should take precautions such as always locking valuables and vehicles and activating anti-theft devices. Owners also should ensure that they have appropriate insurance coverage for this purpose.

Vehicle covers that obstruct the license plate are not be permitted. Such vehicles are subject to ticketing and towing at the owner’s expense.

IX. TOWING/IMMOBILIZATION

Any motor vehicle parked in violation is subject to towing if deemed necessary by the Office of Public Safety. All charges for towing and storage are the responsibility of the owner. Babson College assumes no responsibility for damages to the vehicle either during towing or storage.

Immobilization may occur in the following situations:

- Vehicles that receive more than three violation notices will be immobilized (see section XV. Enforcement).
- Vehicles displaying expired registrations.
- Vehicles with expired insurance.

Towing may occur in the following situations:

- Vehicles not displaying valid license plates.
- Disabled vehicles illegally parked.
- Disabled vehicles parked for more than three days.
- Vehicles obstructing fire lanes or other emergency access.
- Vehicles parked along any College roadway.
- Vehicles that receive more than four violation notices will be towed (see section XV. Enforcement).
- Vehicles parked illegally in handicapped parking spaces.
- Student and employee vehicles parked illegally in spaces designated for the Office of Undergraduate Admission.
- Student and employee vehicles parked illegally in the Babson Hall lot.
- Motor vehicles determined to be abandoned on Babson College property.
- Vehicles required to be moved for construction or maintenance purposes (24-hour advance notice will be provided except for in emergencies).
- Unauthorized vehicles parked in designated car/van pool parking spaces.
- Vehicles immobilized for more than three days due to excessive violations.
- Vehicles impeding pedestrian or vehicular traffic or creating safety hazards.

X. ABANDONMENT

Babson College may seek criminal complaints on vehicles left on campus in violation of Massachusetts Motor Vehicle Law, Chapter 90, section 22B.

XI. VACATION PERIODS

The parking policy is in effect throughout the entire calendar year and citations are consistently issued in accordance with this policy. During semester break only, students may leave their vehicles on campus. Students will be informed of designated parking areas via the College e-mail system. Vehicles left outside of the designated parking lot may be towed at the owner's expense. Motor vehicles are left at the students' own risk.

There will be no storage of vehicles on the Babson College campus during the summer months. Violators will be subject to ticketing and towing at their expense and may incur additional storage fees imposed by the tow company.

XII. MOTORCYCLES, SCOOTERS, AND MOPEDS

Motorcycles, scooters, and mopeds must be registered at Public Safety. No decal will be issued; however, a list of registered vehicles will be maintained. Operators must abide by all traffic and parking regulations. Operators must use only campus roads and must park in appropriate parking lots. These vehicles are not allowed on the grass areas, in buildings, or under building overhangs. A helmet must be worn at all times pursuant to Massachusetts state law.

XIII. BICYCLE REGISTRATION AND REGULATIONS

A. Registration

All students, faculty, and staff who have a bicycle on campus must register it with the Office of Public Safety. There is no fee for registering a bicycle. You will be issued a bicycle identification decal to be placed visibly on the bicycle handlebars. Unlike vehicles, bicycle registrations do not have to be renewed.

B. Regulations

- Every person riding a bicycle on campus shall be subject to all the laws of the state of Massachusetts.
- No bicycle shall be used to carry more than one person at a time unless the bicycle is designed for it.
- Every bicycle ridden from sunset to sunrise shall be equipped with a lamp on the front of the bicycle and a reflector on the rear.
- While riding a bicycle on the roadway and sidewalk, pedestrians shall be given the right of way.
- Bicycle helmets are not required for riding on campus; however, for safety reasons, it is strongly recommended.
- Any person in violation of the rules and regulations listed above shall be subject to administrative review.

Any gas or motorized method of transportation must be registered with Public Safety.

C. Storage of Bicycles

- Storage of bicycles shall be in any of the bicycle racks in various locations on campus. It is prohibited to chain bicycles to trees, poles, stairways, etc.
- Bicycles are not permitted to be stored in resident halls or other College buildings.
- All bicycles should be secured with a chain and padlock or other locking device when left unattended.

- Any unattended bicycle found not in a proper location on campus will be removed and taken to the Office of Public Safety.
- After 30 days, any bicycles not claimed by the owner may be disposed of at the discretion of the director.
- There is no storage of bicycles during the summer months either in designated bicycle racks or in resident halls unless the owner is registered for summer classes or employed at the College for the summer. Any bicycles found in violation will be removed and disposed.
- If you believe your bicycle has been stolen or is lost, come to the Office of Public Safety to file a report.

XIV. LIST OF PENALTIES

Individuals found in violation of regulations will be subject to the minimum penalties outlined below. If circumstances warrant, more severe penalties will be imposed.

A. Traffic/Parking Violations

The following is a list of parking violations and penalties. Multiple violations may result in several fines.

Blocking gate, driveway, loading zone, or dumpster	\$50
Crosswalk violation	\$50
Exceeding time in short-term parking areas	\$25
Failure to obey a Public Safety officer	\$50
Illegal parking in the Babson Hall lot	\$75
Immobilization fine	\$50
Impeding emergency vehicles	\$50
Improper disposal of a parking violation	\$50
Improper parking	\$25
No parking	\$25
Nondisplay of current decal	\$50
Obstructing a building entrance	\$50
Obstructing a fire lane	\$50
Obstructing traffic or snow removal	\$50
Parking in a service lane	\$25
Parking in the wrong direction	\$25
Restricted Lot	\$25
Tow fine	\$100
Unauthorized overnight parking	\$25
Unauthorized parking in a handicapped space	\$100
Unregistered motor vehicle	\$50
Parking with engine running unattended	\$35

B. Moving Violations

Motor vehicle operation on campus must be in accordance with Massachusetts statutes. In some instances, Massachusetts C. 90 citations may be issued in place of Babson College citations.

The following is a list of moving violations and penalties.

Driving on a pedestrian way	\$100
Driving to endanger	\$100
Driving on land not meant for vehicular use	\$50
Failure to make a full stop at a stop sign	\$50
One-way violation	\$50
Speeding	\$75

XV. ENFORCEMENT

Any vehicle that has been issued four parking violation notices between September 1 and August 31 of the following year is subject to the following penalties:

- Upon issuance of the fourth parking violation on the Babson campus, the vehicle shall be immobilized either physically or nonphysically and a fee of \$50 will be assessed.
- If the vehicle is owned or operated by a Babson student, after issuance of the fourth parking violation on the Babson College campus, the student also shall be subject to disciplinary action and is required to make an appointment with the director of Public Safety or designee.
- If the violator is a faculty/staff member, after issuance of the fourth parking violation on the Babson College campus, the employee is required to make an appointment with the director of Public Safety or designee. The employee's supervisor may be notified in writing so that appropriate corrective action may be taken.
- Vehicles remaining immobilized for excessive parking violations for a period of three days will be removed at the owner's expense.
- If a fifth parking violation on the Babson College campus is issued to a vehicle between September 1 and August 31 of the following year, the vehicle will be towed at the owner's expense. A \$100 fine also will be assessed.
- If the vehicle is owned or operated by a Babson student, after issuance of the fifth parking violation on the Babson College campus, the student shall be subject to disciplinary action, including the loss of on-campus parking privileges for a period of time to be determined by the director of Public Safety.

XVI. BILLING FOR VIOLATIONS

Traffic violations are billed through Student Financial Services for Babson students. No appeals for violations may be taken by Student Financial Services, but must be submitted to the Office of Public Safety according to the procedure outlined in this handbook. All employee traffic violations are billed directly through the Office of Public Safety.

XVII. PARKING/TRAFFIC APPEALS PROCEDURE

A. Appeals

Tickets received may be appealed only if the appeal is registered within three weeks of the violation. All appeals must be directed to the traffic/parking clerk on the appropriate form, which is available at the Office of Public Safety or may be submitted online by accessing www.babson.edu/ps. The traffic/parking clerk can answer questions regarding the appeals process at 781-239-5598. Appeals of towing must be made to the director of Public Safety only.

Appeals are reviewed and determined by the traffic/parking clerk. Individuals will receive a reply within two weeks of the ticket review date. The Traffic/Parking Violation Review Board will act as a final appeal on parking violations for those individuals desiring further action on denied appeals. All members of the Babson community will follow the same appeal procedure. Final appeal for all moving violations and tow appeals will be heard by the director of Public Safety.

B. Traffic/Parking Violation Review Board Final Appeals

The Traffic/Parking Violation Review Board shall meet as needed to hear appeals from members of the Babson community. Anyone wishing to appear before the board must make an appointment within 10 calendar days of the written denial through the traffic/parking clerk.

The board may consist of a Public Safety designee, three Babson students, and a faculty/staff member. A quorum will consist of not less than three individuals. The board is the responsibility of the Student Government Association.

The board will hear all the facts of the traffic/parking violation being appealed, and may call upon additional individuals who have knowledge of the matter to appear before the board.

At the completion of each hearing, the board shall take all information under advisement and render a decision in writing on each appeal no later than three days from the date of the hearing. No appeals will be adjudicated for individuals who fail to appear before the board at their scheduled time or for individuals who fail to make an appointment to appear in advance of the meeting date.

The decision of the Traffic/Parking Violation Review Board is final.

C. Revocation of Driving Privileges

When a student's privilege to maintain or operate a motor vehicle at Babson is revoked, that student must remove the vehicle from campus for a length of time to be determined by the director. These cars are subject to towing if parked again on campus. Disobeying a revocation order will result in disciplinary action. Irresponsible or reckless operation of a motor vehicle or repeated or serious motor vehicle infractions will result in the revocation of driving privileges on campus by the director of Public Safety.

XVIII. COLLEGE VAN USAGE

A. Criteria for the Use of Vans

The following criteria have been developed for determining the approval for use of a College van by Babson student organizations. The intent is to facilitate transportation of groups to off-campus events and activities that will add to the cultural, educational, and personal development of students, such as:

- A special event or activity endorsed by an organizational adviser.
- A cultural/artistic event in the Boston area.
- An educational conference, workshop, or field trip in New England.

Only students tested and certified by the Office of Public Safety may operate a van. Trips in excess of 150 miles must have at least two certified drivers.

B. Procedure

- Obtain and complete the required request form from the Office of Campus Life, located in the Reynolds Campus Center.
- Obtain approval from the Office of Campus Life.
- Obtain van availability from the Office of Public Safety.

XIX. CAR/VAN PARKING PROGRAM REGULATIONS

A. Qualifications

There must be at least two or more members of the Babson community (faculty, staff) traveling together in the same vehicle. These individuals must commute to work together four or more days per week. Each individual member of the pool must complete an application at Public Safety before permits will be issued.

B. Procedure

- Complete an application at Public Safety.
- Public Safety will assign you a designated space.
- Obtain your laminated parking permit and display it at all times while parked in a car/van pool space.

C. Regulations

- Facility Services will erect a sufficient number of signs to accommodate permits issued by Public Safety.
- Signs will be erected between May 1 and October 31 due to weather conditions.
- Spaces will be reserved between the hours of 7 a.m. and 5 p.m.
- Permit holders may use designated spaces only when car/van pooling.
- Permits must be renewed each year.
- If car pool arrangements are severed at any time during the year, notification must be made to Public Safety within a seven-day period.

D. Enforcement

- Unauthorized vehicles parked in any car/van pool parking space will be issued a \$50 citation and will be subject to tow at the owner’s expense.
- Nondisplay of a car/van pool parking hang tag may result in the issuance of a \$50 citation and will be subject to tow at the owner’s expense.
- A car/van pool parking hang tag does not authorize the holder to park illegally even in circumstances when their designated space is being occupied by an illegally parked vehicle. In this case, Public Safety should be notified and will make every effort to have the vehicle removed.
- Failure to comply with car/van pool parking rules and regulations will result in suspension or revocation of car/van pool parking privileges.

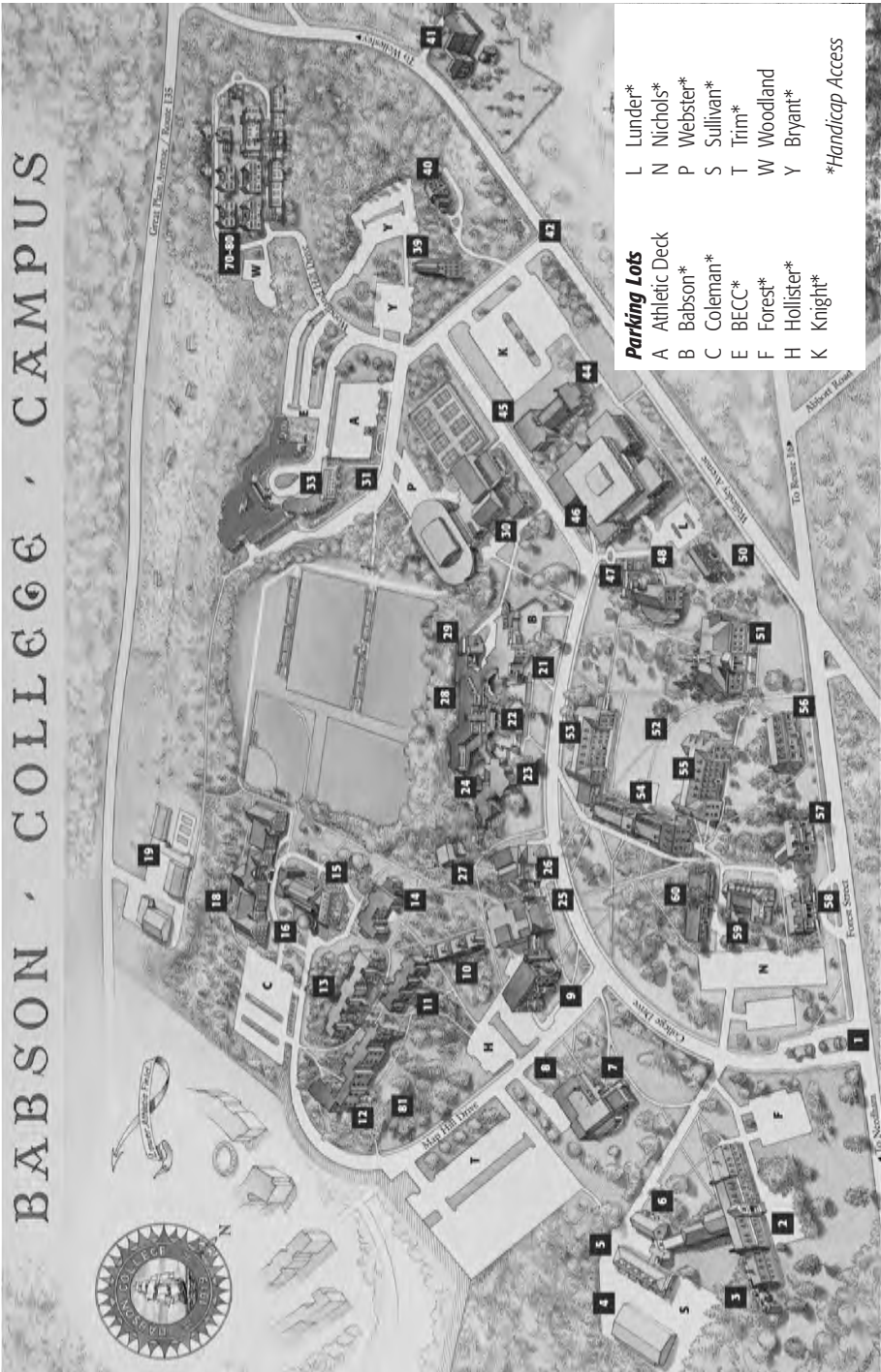
All regulations are subject to change and may be amended in the future. Any such changes shall be effective as of the date they are posted on the Public Safety website at www.babson.edu/ps.

XX. Parking Lot Designations

<i>LOT</i>	<i>USAGE</i>
Athletic lot	Faculty, Staff, Visitors, and Students
Babson lot	Faculty and Staff only
Bryant lot	Faculty, Staff, Visitors, and Students
BECC lot	Staff and Visitors to BEE
BECC Lower Deck	Visitors to the BECC, Faculty, and Staff
Coleman lot	Students and Visitors
Forest lot	Faculty, Staff, Visitors, and Students
Hollister lot	Faculty, Staff, and Visitors Weekdays: Students after 5 p.m. to 1 a.m. Weekends: Students from Friday after 5 p.m. until 1 a.m. Monday
Knight lot Upper & Lower	Faculty, Staff, and Visitors Weekdays: Students after 5 p.m. to 1 a.m. Weekends: Students from Friday after 5 p.m. until 1 a.m. Monday
Lunder lot (formerly Mustard/Olin Lot)	Faculty, Staff, and Visitors
Nichols lot	Faculty, Staff, and Visitors Weekdays: Students after 5 p.m. to 1 a.m. Weekends: Students from Friday after 5 p.m. until 1 a.m. Monday
Trim lot	Faculty, Staff, Visitors, and Students
Webster lot (formerly Athletic I Lot)	Faculty, Staff, and Visitors
Woodland Hill lot	Faculty, Staff, Visitors, and Students

XXI. Babson College Campus Map

BABSON · COLLEGE · CAMPUS



- Parking Lots**
- A Athletic Deck
 - B Babson*
 - C Coleman*
 - E BECC*
 - F Forest*
 - H Hollister*
 - K Knight*
- L Lunder*
 - N Nichols*
 - P Webster*
 - S Sullivan*
 - T Trim*
 - W Woodland
 - Y Bryant*
- *Handicap Access

Campus Map

Buildings and Facilities

46	Admission, Graduate (Olin Hall)*	54	Park Manor Central
50	Admission, Lunder Undergraduate Admission Center (Mustard Hall)*	55	Park Manor North
59	Alumni Hall*	53	Park Manor South
30	Athletics (Webster Center)*	14	Pietz Hall*
33	Babson Executive Conference Center (BECC)*	41	President's House
16	Babson Globe	6	Public Safety*
21	Babson Hall*	56	Publishers Hall
31	Roger W. Babson Memorial	4	Purchasing and Receiving
48	Arthur M. Blank Center for Entrepreneurship*	12	Putney Hall*
39	Bryant Hall*	25	Donald W. Reynolds Campus Center*
10	Canfield Hall	19	Babson Skating Rink and Boston Sports Club*
26	Carling-Sorenson Theater*	26	Richard W. Sorenson Center for the Arts*
15	Coleman Hall*	8	Sorenson Family Visual Arts Center*
28	Stephen D. Cutler Investment Management Center*	5	Sullivan Building (Facilities Management and Planning)*
7	Dining (Trim Hall)*	51	Tomasso Hall*
33	Executive Conference Center (BECC)*	7	Trim Hall (Dining)*
5	Facilities Management and Planning (Sullivan Building)*	58	U.S. Post Office*
2	Forest Hall*	18	Van Winkle Hall*
3	Forest Hall Annex	30	Webster Center (Athletics)*
23	Gerber Hall*	42	Westgate Entrance
27	Glavin Family Chapel*	40	Westgate Hall*
53	Goff Alumni Suite	70-80	Woodland Hill
9	Health Center (Hollister)*		
9	Hollister*		
29	Horn Computer Center*		
28	Horn Library*		
22	Humphries Plaza		
11	Keith Hall		
44	Knight Auditorium*		
24	Kriebel Hall*		
50	Lunder Undergraduate Admission Center (Mustard Hall)		
47	Luksic Hall*		
1	Main Entrance		
45	Malloy Hall*		
81	81 Map Hill Drive		
13	McCullough Hall		
57	Millea Hall*		
52	Newton Apple Tree		
60	Nichols*		
46	Olin Hall (Graduate School)*		

Directions to the Babson College Campus

From the east:

Take the Massachusetts Turnpike to Exit 15 (Interstate 95/Route 128). After the tolls, follow signs to Route 95/128 South to Exit 21 (Route 16 Newton/Wellesley) ...

From the west:

Take the Massachusetts Turnpike to Exit 14 (Interstate 95/Route 128). After the tolls, follow signs to Route 95/128 South to Exit 21 (Route 16 Newton/Wellesley) ...

From the south:

Follow Route 95/128 North to Exit 21 (Route 16 Newton/Wellesley) ...

From the north:

Follow Route 95/128 South to Exit 21 (Route 16 Newton/Wellesley) ...

Then ...

At end of off ramp, follow signs for Route 16 West. Continue on Route 16 West for 2 miles through Newton Lower Falls and Wellesley Hills. Turn left onto Forest Street and follow for 1 mile to Babson College; the main entrance is on the right.



BABSON

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