Fraternity/Sorority Leadership Team Constitution

PREAMBLE

The Fraternity/Sorority Leadership Team (FSLT) serves as the primary leadership group for the fraternal community at Babson College. The team is representative of the Interfraternity Council, Panhellenic Council, and the individual chapters at the college. This body exists to unite the fraternal community and address issues and challenges impacting the community as a whole.

ARTICLE I: NAME

The name of this organization shall be the Fraternity/Sorority Leadership Team hereafter referred to as "the FSLT" within this Constitution.

ARTICLE II: PURPOSE

1. To discuss and address issues and challenges impacting the fraternal community at the College
2. To unite the chapters and provide a support network to the chapters and councils at the College
3. To coordinate community wide programming for all fraternities and sororities at Babson

ARTICLE III: MEMBERSHIP

Section 1: Representatives
In order to be a representative body, the Interfraternity Council (herein IFC), the Panhellenic Council (herein Panhel) and each individual member chapter will make up the entirety of the FSLT. Select IFC and Panhel executive board officers will hold the leadership positions and the presidents of each chapter will serve as the delegates for their chapters and as voting members of the leadership team. There will also be an administrative professional appointed by the College to advise the FSLT.

Section 2: Member Responsibilities
The Members of the FSLT have a set of responsibilities. These include but are not limited to:

Attend meetings: Members are allowed up to two (2) excused absences of regular meetings after proper notification has been provided to the FSL Advisor. If a chapter president is unable to attend a meeting he/she will be expected to send another executive board member in his/her place.

Represent your council/chapter: It is the responsibility of the member to represent the feelings and sentiment of the council/chapter for which they serve. The chapter presidents will also serve as the voting delegates and should vote in accordance with the beliefs/desires of their chapter.

Represent all of FSL: It is the responsibility of the member to make suggestions and decisions based on what is best for the fraternal community as a whole.

Represent the College: It is the responsibility of the member to keep in mind the best interests of the College community as a whole.

Report back to represented organization: It is the responsibility of the members of the FSLT to report back the work of the FSLT to their represented chapter or council.
Section 3: Good Standing
In order to remain in good standing all members of the FSLT must:
- Fulfill the membership responsibilities outlined above
- Be in good financial standing with their governing council
- Be in good standing with their governing council and Community Standards

Section 4: Chairs
Each position will be co-chaired by an IFC and Panhellenic Officer. The positions will be as follows:
- Co-Chairs (IFC and Panhel Presidents)
- Standards Chairs (IFC VP Standards and Panhel VP Membership)
- Leadership and Programming Chairs (IFC EVP and Panhel VP Campus Relations)
- Communications Chairs (IFC VP Communication and Panhel VP Records)

Note: the Treasurers of both councils and the Vice Presidents of Recruitment shall all attend the meetings but hold no formal position as the Leadership Team will not sponsor or oversee recruitment or finances directly.

Section 5: Chair Responsibilities
Co-Chairs
Maintain overall responsibility for the operations of FSLT including oversight of chairs
Call and preside over all meetings
Work with the FSLT advisor to create agendas for FSLT meetings and send them out in advance of the meeting
Maintain communication and openness with all chairs, chapter presidents, as well as all members of FSL
Oversee the revision of these Governing Documents each year with FSLT
Establish specific written goals for the FSLT and the community at the beginning of each academic year, with input from the Chairs and Chapter Presidents. Distribute these by the third week of the semester.
Maintain a manual of duties, responsibilities and tips for next officer to hold this position
Perform all other duties usually pertaining to this office

Standards Chairs
Perform the duties of the Co-Chairs in his/her absence, inability to serve
Assist the Co-Chairs as needed.
Uphold and maintain the FSLT Constitution and Bylaws
Serve as mediators when conflicts arise between Panhellenic and IFC organizations
Communicate with chapters and councils as problems arise as to manage them effectively and to learn from one another’s experiences and mistakes
Work with Community Standards to increase collaboration and support of the College Honor Code
Work with the FSL Advisor to coordinate semesterly mentor trainings for standards boards
Maintain a manual of duties, responsibilities and tips for next officer to hold this position
Leadership and Programming Chairs
Oversee all aspects of Greek Week including the committee
Shall oversee the planning and implementation of Greek Week
Shall be the primary contact for Greek Week for administration, committee members, FSLT members, and executive board members
Work with the councils to develop a budget for Greek week
Oversee the FSL Mentors
Work with the FSLT Advisor, and FSL Mentors, in organizing Greek Life Welcome and Orientation seminars for chapter new members
Organize all resources and persons necessary to plan community strengthening events and programs
Abide to a pre-set budget for all events and programs
Book spaces and oversee the planning and coordination of all FSL wide events and programs
Submit all events to EMS
Maintain a manual of duties, responsibilities and tips for next officer to hold this position

Communications Chairs
Take and distribute minutes of FSLT
Maintain and share as appropriate the complete and up-to-date files of:
   The minutes of all FSLT meetings
   Copies of all contracts made by the FSLT
   The current number of initiated and new members in each chapter
   Accurate chapter member, chapter executive board, and governing council contact information
Make major college deadlines known including re-registration, and major campus events
Work with the FSLT Advisor to compile and send out “Greekly Weekly” newsletters to the entire FSL Community
Work with the chapters and councils to create and maintain a master FSL calendar with minimal conflict
Communicate all scheduled events to chapters and councils
Maintain the FSLT Life@Babson page
Maintain and update FSLT’s Social Media
Maintain a manual of duties, responsibilities and tips for next officer to hold this position

Section 6: Committee Responsibilities
Greek Week Committee (1 per chapter):
The Greek Week Committee
   Serve as the primary planner or co-planner for one Greek Week Event
   Work with the chair to develop and implement rules and tally points for their respective day
   Communicate all plans, events, and policies, to his/her chapter
   Assist with set up for all events

FSL Mentors (10 students):
Serve as mentors to new members of the FSL community assisting with the New Member Welcome, Orientation, and serving as a point of contact and support for a group of new members
Support the Student Activities & Leadership Office in creating and delivering additional leadership training for FSL members
Serve as facilitators for various FSL Leadership trainings
Work with Student Activities & Leadership to design and host monthly leadership round tables
Work with the Leadership & Programming chairs to design and implement programming to unite and strengthen the community

ARTICLE IV: MEETINGS

Section 1: Regular Meetings
The FSLT shall hold monthly meetings with place and time established at the beginning of each calendar year by the Co-Chairs, Advisor, and confirmed by the membership.
The time and place of these meetings shall be agreed upon by the membership so that no Chapter shall be adversely affected.
Chapter advisors are always welcome to attend these meetings.
Any member of the FSL Community may be present at meetings of the FSLT with permission from the co-chairs.
If this member wishes address the FSLT, that member must contact the Co-Chairs a minimum twenty-four hours prior to the meeting with the nature of the address.

Section 2: Special or Emergency Meetings
A special meeting of the Babson College Greek Council is defined as any meeting not held at the regular meeting time. Either one of the co-chairs, the advisor, or two thirds of the board not including the co-chairs may call a special meeting.

Section 3: Voting
Two-thirds of the voting members (chapter presidents) of the FSLT shall be required when amending this Constitution and Bylaws. A majority vote shall be required to carry all other proposals.

ARTICLE V: STANDARDS PROCEDURES

Section 1: Jurisdiction
As the unifying body for the entire fraternal community at Babson College, the FSLT first and foremost supports the judicial procedures of the IFC and Panhellenic Councils. The FSLT will intervene if it is deemed necessary by either the Panhellenic Council or the Interfraternity Council.

Section 2: Procedures
The Standards Chairs need to be notified in writing about the conflict or policy violation. The Standards Chairs will then review the scenario and reach out to the involved chapter presidents.
The Standards chairs will first sit down with the two chapter presidents and other involved and necessary parties in order to try to mediate the situation. If this mediation is unsuccessful, all parties will reschedule to meet at a later date and try again. If the mediation is still unsuccessful, the group will connect with Community Standards to enlist their support in managing the conflict.

Note: This process should in no way impact the IFC and Panhellenic Judicial proceedings and should occur concurrently with any procedures.

ARTICLE VI: FINANCES

The FS LT will not collect dues and will finance all activities with proportionate funding from the governing councils who will also collect dues from member chapters. The IFC and Panhellenic Councils will make all financial decisions as outlined in their governing documents.

ARTICLE VII: CONSTITUTIONAL AMENDMENTS

Changes to this Constitution may be suggested by any of the governing bodies (IFC/Panhel) to the FS LT. In addition, the FS LT may also suggest changes. Changes should be for the benefit of the whole fraternal community and/or may be needed to reflect changes in the fraternal community. The constitution may be amended by a two-thirds vote of the voting members of the FS LT, provided the notice of the proposed amendment have been given in writing at the preceding meeting.