



Department of Accessibility Services

Documentation Guidelines for Asthma/Environmental Allergies

Students requesting services from the Department of Accessibility Services at Babson College are required to submit documentation to determine eligibility in accordance with Section 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act of 1990, as amended. The following guidelines are provided in the interest of assuring that documentation is complete and accurate. The Department of Accessibility Services reserves the right to determine eligibility and appropriate services based on the quality, recency, and completeness of the documentation submitted. All documentation is confidential and will remain in the Department of Accessibility Services.

General Guidelines for Documentation

The following guidelines are provided to assist the Department of Accessibility Services in collaborating with each student to determine appropriate accommodations and services. Documentation serves as a foundation that legitimizes a student's request for appropriate accommodations and services.

1. The evaluation must be performed by a professional who is certified and/or licensed in a field related to the diagnosis of asthma and/or allergies, such as allergist, immunologist, pulmonologist, or otolaryngologist. The evaluator's name, title, and professional credentials and affiliation must be provided.
2. Documentation must be printed on official letterhead and signed by the credentialed professional.
3. Documentation must be submitted by a qualified practitioner who is not a family member of the student, and who is currently treating the student for the condition.
4. Reasonable accommodations are determined based on the nature and resulting impairment(s) due to the disability.

Documentation regarding a student's asthma and/or allergies must include the following information:

1. Statement of diagnosis(es);
2. Date and/or age of onset of asthma/environmental allergies;
3. Description of the nature, frequency, and severity of the asthma/allergy symptoms;
4. Description of specific allergens;
5. Discussion of any previous exacerbations which have required immediate treatment (including any hospitalizations);
6. Discussion of any previous and current treatments, including frequency (i.e. nebulizer treatments, allergy injections, steroid treatments, etc.);
7. List of current medication(s), including dosage(s) and frequency (including use of EpiPen);
8. Description of any adverse side effects due to medications (if applicable);
9. Specific recommendations for accommodations, including a rationale for each based on the student's functional limitations.

A further assessment by an appropriate professional may be required if co-existing asthma and/or environmental allergies and other disabling conditions are indicated. If a diagnosis is provided by an unlicensed individual, documentation from a licensed professional may be required. The student and the Department of Accessibility Services will collaborate regarding accommodations.