



STUDENT ARTS GRANT GUIDELINES AND RESOURCES

The BabsonARTS Student Arts Grants provide funding for materials and supplies for specific artistic projects as well as mentorship and support from BabsonARTS resources, staff, and affiliates from the application process through execution of the project as needed. The goal of these grants is to support any interested Babson College student to pursue a creative project, whether identifying as an artist or not.

Application Process

- Read the grant guidelines below.
- If you have questions or are seeking help regarding your application, email babsonarts@babson.edu to request a meeting. You will be contacted by a member of the BabsonARTS staff to collect some basic information about your project to match you with the most appropriate resource to help you with your application. Meetings can be held via video, phone, or in-person when feasible.
- Complete application and submit by the applicable deadlines below.
 - Fall and year-long project proposals are due by 11:59pm on September 15th of that semester. Projects that may require more complex planning or additional time and support are encouraged to submit proposals by 11:59pm on April 15 (prior to the requested fall semester) for an early decision award option.
 - Spring project proposals are due by 11:59pm on November 15th ahead of the grant award semester.
- Applications will be reviewed as a group after each deadline by the Selection Committee based on the details of the project proposal and how the project will contribute to the student in his/her/their artistic growth.
- All applicants will be notified, generally within two weeks, if they have received a grant. Applicants may be contacted during the selection process with questions or to discuss their projects in more detail.

Eligibility Requirements

- Grants are only available to currently enrolled Babson students.
- Students may apply for individual or group projects.
- Applicants must be enrolled and in good standing.

Award Ranges

Grant award typically ranges from \$100.00 - \$400.00, dependent on available funding.

Deadlines and Requirements

- Grant recipients may use funds for supplies and materials for the awarded project. At this time funds cannot be used for services or consultants. Once approved, purchase or reimbursement requests must be made in a timely manner and account for shipping and handling time.
- It is preferred that supplies and materials be purchased directly by BabsonARTS based on specifications outlined by the grant recipient(s).
- Grant recipients can be reimbursed for purchases under the following guidelines:
 - Expense must be approved prior to purchase and must be made after grant is awarded.
 - Itemized receipts must be provided and should include vendor, date of purchase, and cost. If a receipt is only partially reimbursed, detailed costs of the reimbursable items are necessary.
 - Babson College is a tax exempt institution and tax will not be reimbursed on any purchases. Tax exempt documentation can be provided.
- Awarded projects, including purchases and submission of receipts for reimbursement, must be completed by the agreed upon deadline unless an extension has been approved in writing.
- Acceptance of the grant allows BabsonARTS to exhibit and/or photograph/record the finished project for use in future promotions and reports regarding the Student Arts Grants and BabsonARTS/Sorenson Center for the Arts.
- Grants may be cancelled at the discretion of BabsonARTS if the grant recipient(s) fail to respond to communications and/or fail to complete their project and may be barred from submitting future applications.



STUDENT ARTS GRANT APPLICATION

Grant Application for: **SPRING / FALL / FULL YEAR** Year: _____

APPLICANT INFORMATION:

NAME: _____ PRONOUNS: _____

EMAIL ADDRESS: _____ PHONE: _____

ADDRESS (Campus): _____

ADDRESS (Permanent): _____

UG / GRAD GRADUATION YEAR: _____ CONCENTRATION: _____

PROJECT INFORMATION:

PROJECT TITLE: _____

PRIMARY ARTISTIC MEDIUM: THEATER / DANCE / MUSIC / VISUAL ARTS / FILM / AURAL ART / OTHER

IF OTHER, DESCRIBE: _____

COLLABORATORS (if applicable):

Please answer the following questions as thoroughly as possible.

1. What is your project idea/what does your project entail?

2. How will your project benefit you as an artist?

3. Will your project benefit the Babson community or campus in any way? If so, how?
4. Who/how many individuals can participate in your project and how will participants be selected?
5. What will your finished project look like and how do you plan to exhibit or share it?
6. What is the proposed timeline and steps for completing your project?
7. Do you have an advisor? If not, would you like help or mentorship from the BabsonARTS staff or affiliates?
8. Will you require additional resources other than funding? How will you get/find these resources?

BUDGET INFORMATION:

Please provide detailed information on the projected expenses for the project in the template below or attach a separate sheet. When available provide specifications for equipment and materials and links to sourcing or research. If you would like help from BabsonARTS we can assist you with creating your projected budget. Tip: consider shipping, handling, and other ancillary costs.

Itemized Description of Expenses (Example: Canvas, \$50.00)	Projected Budget
Total Expenses Projected for Project	
Total Amount of Funds Requested (if different)	
Additional Funds from Other Sources (list sources and amounts below, if applicable)	
Total Amount of Funds from Other Sources	

ADDITIONAL COMMENTS OR INFORMATION (optional):

1. How would you describe your artistic style or aesthetic?
2. Who are some of your favorite artists and works?

Please share any additional information that you think would be helpful for us to know about your project or your artistic/creative background. You can also attach or share samples and supporting documentation.

We are here to help you make your proposal as viable as possible. If you have questions or need help completing this application, please email babsonarts@babson.edu.