



STUDENT ARTS GRANT (MUSIC) GUIDELINES AND RESOURCES

The BabsonARTS Student Arts Grant for Musicians provides funding for students to expand their musical knowledge beyond the offerings on campus. This grant provides instrument rental, partial funding for private lessons, or production software (among other offerings) to campus musicians with approved applications that present exciting project proposals and specific deliverables. Mentorship and support are provided by BabsonARTS staff and affiliates from idea generation to project execution. The goal of this grant is to support students in continuing to hone their artistic skillset.

Application Process

- Read the grant guidelines below.
- If you have questions or are seeking help regarding your application, email babsonarts@babson.edu to request a meeting. You will be contacted by a member of the BabsonARTS staff to collect some basic information about your project to match you with the most appropriate resource to help you with your application. Meetings can be held via video, phone, or in-person when feasible.
- Complete application and submit by the applicable deadlines below.
 - Fall and year-long project proposals are due by 11:59pm on September 15th of that semester. Projects that may require more complex planning or additional time and support are encouraged to submit proposals by 11:59pm on April 15 (prior to the requested fall semester) for an early decision award.
 - Spring project proposals are due by 11:59pm on November 15th ahead of the grant award semester.
- Applications will be reviewed as a group after each deadline by the Selection Committee based on the details of the project proposal and how the project will contribute to the student in his/her/their artistic growth.
- All applicants will be notified, generally within two weeks, if they have received a grant. Applicants may be contacted during the selection process with questions or to discuss their projects in more detail.

Eligibility Requirements

- Grants are only available to currently enrolled Babson Undergraduate & Graduate students.
- Students may apply for individual or group projects.
- Applicants must be enrolled and in good standing.
- Applications for instrument purchase for personal use will not be approved.

Award Ranges

Grant award typically ranges from \$100.00 - \$500.00, dependent on available funding.

Deadlines and Requirements

- Grant recipients may only use funds for items included in the budget for the awarded project. Once approved, purchase, payment or reimbursement requests must be made in a timely manner (and by no later than the deadline stated in recipient's award letter) and account for shipping and handling time.
- It is preferred that items be purchased directly by BabsonARTS based on specifications outlined by the grant recipient(s). When possible, BabsonARTS staff will also directly arrange payment for any rentals.
- When applicable, BabsonARTS staff will work with preferred instructors to set up payment for lesson via contract. Please note: the contract process at Babson can take up to a month to complete and lessons cannot begin until the contracting process has completed so having an instructor in mind is beneficial.
- Grant recipients can be reimbursed for purchases/expenses under the following guidelines:
 - Expense must be approved prior to purchase and must be made after grant is awarded.
 - Itemized receipts must be provided and should include vendor, date of purchase, and cost. If a receipt is only partially reimbursed, detailed costs of the reimbursable items are necessary.
 - Babson College is a tax exempt institution and tax will not be reimbursed on any purchases. Tax exempt documentation can be provided.
- Awarded projects, including purchases and submission of receipts for reimbursement, must be completed by the agreed upon deadline unless an extension has been approved in writing.
- Acceptance of the grant allows BabsonARTS to exhibit and/or photograph/record the finished project for use in future promotions and reports regarding the Student Arts Grants and BabsonARTS/Sorenson Center for the Arts.
- Grants may be cancelled at the discretion of BabsonARTS if the grant recipient(s) fail to respond to communications and/or fail to complete their project and may be barred from submitting future applications.



STUDENT ARTS GRANT MUSIC APPLICATION

Grant Application for: **SPRING / FALL / FULL YEAR** Year: _____

APPLICANT INFORMATION:

NAME: _____ PRONOUNS: _____

EMAIL ADDRESS: _____ PHONE: _____

ADDRESS (Campus): _____

ADDRESS (Permanent): _____

UG / GRAD GRADUATION YEAR: _____ CONCENTRATION: _____

PROJECT INFORMATION:

PROJECT TITLE: _____

INSTRUMENT: _____

ARE YOU REQUESTING FUNDING FOR LESSONS? _____ INSTRUMENT RENTAL? _____ BOTH? _____

Please note: Applications for instrument purchase for personal use will not be approved.

ARE YOU A MEMBER OF THE BABSON MUSIC COLLECTIVE? YES _____ NO _____ INTERESTED _____

COLLABORATORS (if applicable): _____

Please answer the following questions as thoroughly as possible.

1. What is your project idea/what does your project entail? What will your project culminate with at the end of the funding cycle? A performance? A recording of a song?
2. Do you have experience with this instrument? If so, how long have you played?
3. How will this project benefit you as an artist? What do you hope to gain from this project?

4. If requesting lessons, have you found an instructor? How did you find this person?
5. BabsonARTS requires individual practice time (notated in a provided practice log). Can you provide a general timeline of when you will be able to practice outside of any funded lessons to reach your end goal?
6. Do you have an advisor? If not, would you like help or mentorship from the BabsonARTS staff or affiliates?
7. Will you require additional funding besides the lessons or instrumentation being requested? Please explain in detail before including it on your budget on the next page.

BUDGET INFORMATION:

Please provide detailed information on the projected expenses for the project in the template below or attach a separate sheet. When available provide specifications for equipment and materials and links to sourcing or research. If you would like help from BabsonARTS we can assist you with creating your projected budget. Tip: consider shipping, handling, as well as costs like transportation if you need to travel for lessons.

Itemized Description of Expenses (Example: 6 - 60 mins lessons @ \$75 per lesson = \$450)	Projected Budget
Total Expenses Projected for Project	
Total Amount of Funds Requested (if different)	
Additional Funds from Other Sources (list sources and amounts below, if applicable)	
Total Amount of Funds from Other Sources	

ADDITIONAL COMMENTS OR INFORMATION (optional):

1. How would you describe your musical style?

2. Who are some of your favorite artists?

Please share any additional information that you think would be helpful for us to know about your project or your artistic/creative background. You can also attach or share samples and supporting documentation.

We are here to help you make your proposal as viable as possible. If you have questions or need help completing this application, please email babsonarts@babson.edu.