NOTICE TO STUDENTS REGARDING COMPLAINT PROCEDURE FOR DISTANCE EDUCATION

Babson College is committed to offering our distance education programs to a geographically diverse population of students.

A description of the complaint review procedure for distance education students may be found here:

https://www.babson.edu/about/at-a-glance/student-complaint-information/

The procedure may also be found in the Graduate Student handbook.

Please Note: If you are not satisfied with the outcome of a complaint filed using this form, you may, after exhausting all appeal procedures available to you at Babson College, appeal your complaint to the Massachusetts Department of Higher Education (DHE). Where you live while you are enrolled at Babson College determines which DHE complaint process you may use. The DHE SARA Complaint Process is for students enrolled 100% online who reside in other SARA member states, while the DHE Consumer Complaint form may be used by online students who are Massachusetts residents.

Student Complaint Form

The Student Complaint Form is to be used to submit a formal concern when students have been unable to satisfactorily resolve with the faculty, staff, students or other involved parties.

Please complete all fields so your complaint will be directed to the proper college officials.

Complaints may be submitted anonymously; however, unless you include your contact information, Babson College will be unable to investigate your complaint, inquire further or respond back to you regarding the subject matter.

Please email completed form to gradassocdean@babson.edu

Contact Information

First Name:

_____

Last Name

_____

MEDI:

_____

Phone:

_____

Email Address:

_____

Complaint Information

First date on which the events or issues occurred:

Name(s) of the person(s) involved:

Please describe your concern in detail. Include the names of persons, locations, and dates involved. If this concern is against specific person(s), please list their names and titles.

What attempts have you made to resolve this concern up to now? Please state who you contacted and what transpired.

Any other information you want to provide?