

Stephen D. Cutler Center for Investments and Finance

FactSet

FactSet creates flexible, open data and software solutions for tens of thousands of investment professionals around the world, providing instant access to financial data and analytics that investors use to make crucial investment decisions.

The FactSet web platform is accessible in the Cutler Center finance lab at all computers as well as the two computers located in Horn Library.

Requesting a FactSet Account

Accessing the FactSet web platform requires each individual user to have an account.

>> Students who need access should request an account through the [Academic ID Request](#).

For questions related to FactSet access please contact [Jeanne Hebard](#), Electronic Resources Librarian, or [Leslie Romiza](#), Cutler Center Program Manager.

Accessing the FactSet Web Platform

Once you have a FactSet account, to access FactSet Web from your personal device visit:

<https://my.factset.com?ldPid=b247f801-68ed-47df-94b7-cfcc14d3013f>

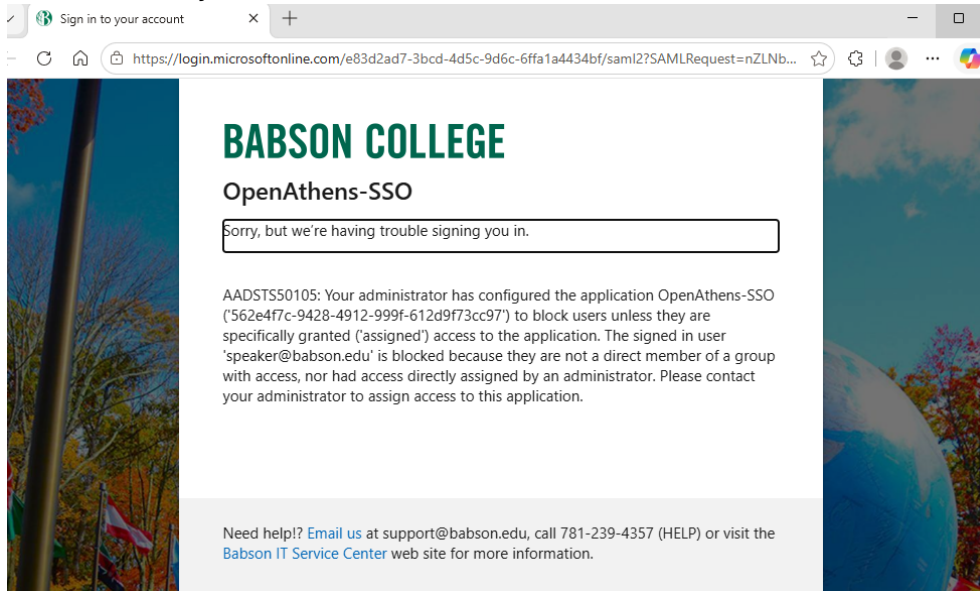
If accessing FactSet in the Cutler Center or library, simply click on the FactSet icon found on the desktop.

Students must have an account in order to access FactSet in the Cutler Center or library.

The application should launch into the platform:

The screenshot displays the FactSet web platform interface. At the top, there's a navigation bar with 'FACTSET' and a search bar. Below that, the 'Today's Top News' section is visible, with a sub-section for 'United States'. The main content area is divided into two columns. The left column, titled 'United States Market Synopsis', contains a list of market indices with their current values and changes: S&P 500 (7,378.45), Nasdaq Composite (25,352.82), FTSE 100 (10,609.00), EURO STOXX 50 (6,276.40), and Germany DAX (25,074.42). Below this, there's a section for 'US equities mixed' with a brief summary of market activity. The right column, titled 'Economic Calendar', lists various economic events with their dates, times, and expected impacts. The interface is clean and professional, with a dark header and clear typography.

If you do not yet have an account, you will see the following message upon launching the platform in the Cutler Center or library:

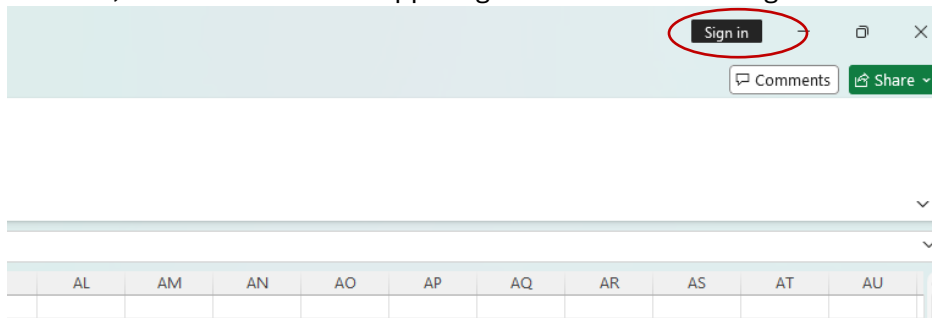


In this case, please refer to the instructions above for requesting a FactSet account first.

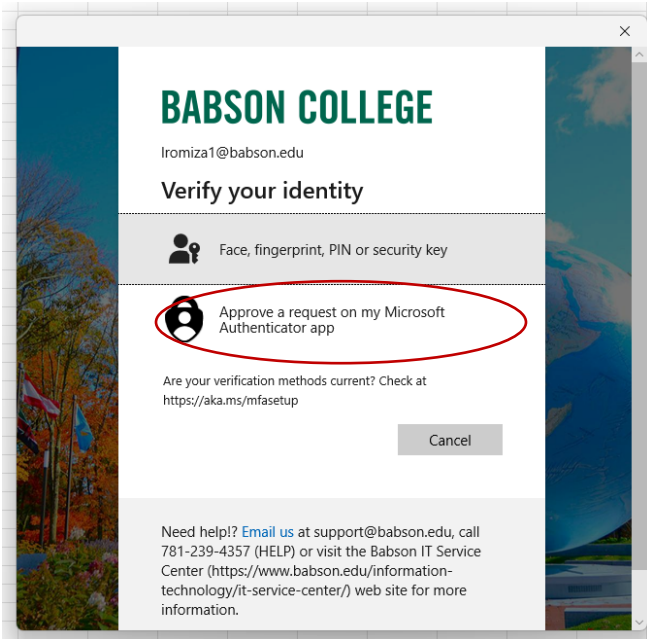
FactSet 365 Excel Add-In

In order to utilize the FactSet excel add-in functionality, users must be logged into Microsoft Office, whether on your own personal device or when using the platform in the Cutler Center or library.

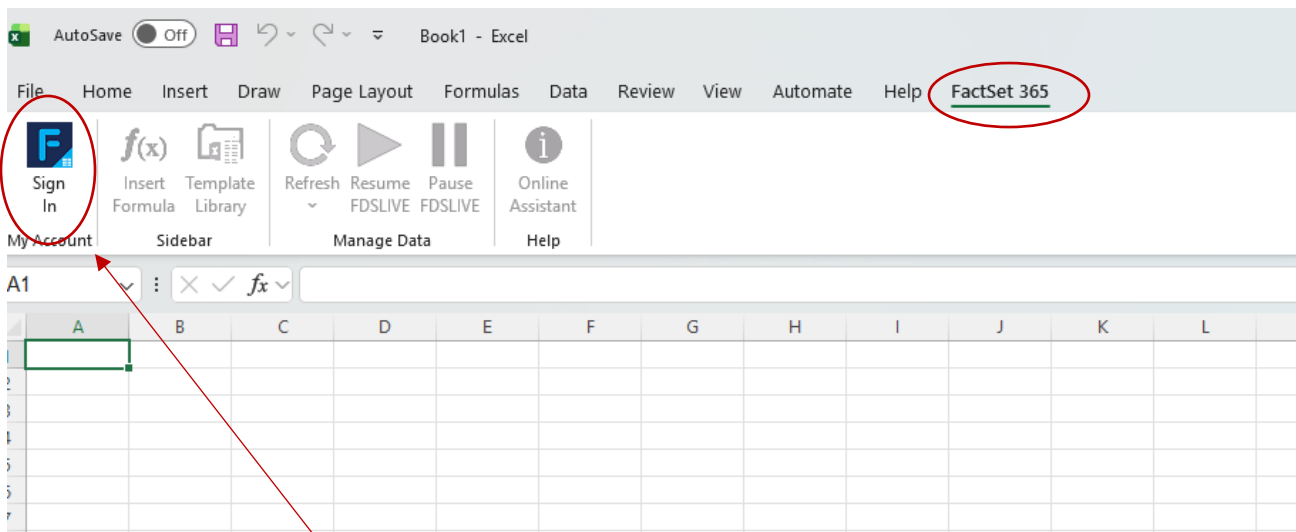
To do so, launch excel. In the upper righthand corner click Sign In.



Follow the prompts to sign in and verify your identity through the Microsoft Authenticator app.



Once signed in, you may have to exit out of excel and relaunch it again in order to refresh. Shortly after you should see FactSet 365 appear along the top ribbon in excel.



Users will have to sign in to FactSet here as well. Enter your email and then select single sign-on as shown below.

