**EMPLOYEE TESTING**

**PROTOCOLS RE-ENTRY TO CAMPUS:**

- **IF NEGATIVE:**
  - Employees will be notified by a Babson clinical staff member. We also encourage you to contact your primary care physician.
  - Inform your Division Chair or Manager.
  - You will be asked to enter your on-campus contacts into the College’s contact tracing process and report your positive test results in Buoy Health.
  - The Board of Health specific to your location initiates contact tracing.
  - It’s important to know that the Board of Health notifies those determined to be “close contacts” as defined by the Center for Disease Control. This designation includes those they have come within 6 ft of contact, for 15 minutes or longer, starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to a positive test) until the time the patient is isolated. Your close contacts will be advised to self-quarantine for 14 days from their last exposure, and follow testing recommendations.
  - You will receive automated outreach from Buoy Health’s digital interface during the 14-day isolation period, in addition to you continuing to complete daily symptom monitoring.
  - Once you receive verification you are clear to return to campus, you must schedule a COVID-19 test through Babson’s digital test scheduling system. A negative test result is required a minimum of 24 hours before employees return to teach or work on campus.
  - When you receive this result, please contact your Division Chair or Manager informing of your return.
  - **Employee receives green badge; delivered through Babson’s digital testing and tracing interface; may return to on campus work**
  - **Must continue to follow health and safety measures:**
    - frequent hand washing
    - wear a mask
    - stay physically distant
  - **Employee must comply with daily symptom reporting and scheduled testing**

- **IF POSITIVE:**
  - Employees will need to be tested within 24 hours of when they return.
  - Within 24-48 hours of taking the test, the Broad Institute will issue a result.
  - **Employee receives x FOR COVID**
  - Employees will need to be tested within 24 hours of when they return.
  - Within 24-48 hours of taking the test, the Broad Institute will issue a result.
  - **Employee receives green badge; delivered through Babson’s digital testing and tracing interface; may return to on campus work**
  - **Must continue to follow health and safety measures:**
    - frequent hand washing
    - wear a mask
    - stay physically distant
  - **Employee must comply with daily symptom reporting and scheduled testing**