Wellesley Town Alcohol Permit Template

The below form is required to be submitted to the town of Wellesley if you are planning on having alcohol at your event. The town will review your submission and determine if your event is eligible for an event day alcohol permit. Upon completion of this form, please email it to sean.rooney@babson.edu. Sean Rooney, our Director of Catering at Babson, will submit the form to the town on your behalf.

Additionally, we also ask that you provide a schematic for the layout of your event. Please work with someone from the Campus and Community Events Office to develop this diagram.

Submission Date:

Event Date:

Event Start Time: Event End Time:

Event Location:

Group Name:

Group Description: (Select a Group Description)

Estimated Number of Attendees:

Public Safety Presence - Yes ○ No ◉

Has This Event Been Marketed? - Yes ○ No ◉

If Yes, Please Describe:

Menu Description:

Additional Information: