Visiting Graduate Student Information: Non-Degree Seeking

A visiting student is a student enrolled in a graduate business program at another university, who would like to take courses at Babson College.

A Visiting Student cannot earn a graduate degree from Babson College. Admission to Babson College as a Visiting Student does not guarantee admission to the Graduate School.

Visiting students may only enroll in Babson College electives; they may not enroll in Core Classes (Core classes include: MOB7200, MOB7201, EPS7200, ACC7200, ACC7201, ECN7200, ECN7201M, KT7200, QTM7200, OPS7200, MIS7200, LAW7200, FIN7200, MOB7202, & Capstone Courses).

The course listing can be found by clicking here. It is recommended that you sort by “course level” and then expand the “elective” section to search for available elective courses.

Visiting students are responsible for paying Babson College directly for any courses taken. If admitted, a student will only be enrolled after full payment has been received and if there is room available in the selected course. Tuition information and more information on Student Financial Services can be found here: www.babson.edu/sfs

Visiting Graduate Student Admission Requirements:

- Applicant must be in good standing and actively pursuing a graduate degree at another accredited academic institution.
- To be eligible to participate, applicants must have two years of professional work experience.
- Applicant must transfer all graduate credits earned at Babson College back to the home institution.
- A Visiting Student will be permitted to register on a space available basis.

When to apply
All materials must be submitted by domestic students at least 2 weeks before classes begin for a semester. See the Academic Calendar for semester start dates.

How to Apply
Please submit the following materials in addition to the attached application:

- Please arrange to have an official copy of your graduate transcript sent to Office of Graduate Programs. The transcript must be in a sealed envelope (unopened).

- Please forward a letter from your Graduate Dean or Program Manager that includes the following information:
  - You are a student in good academic standing in the graduate program.
  - The courses you intend to take at the F.W. Olin Graduate School of Business at Babson College have been approved by your university.
The credit that you receive from the courses at the F.W. Olin Graduate School of Business will count towards the degree that you are pursuing.

- A current resume.
- TOEFL scores (Only for International Students).
- Please enclose a check for $50.00 payable to Babson College (non-refundable) to cover the application fee.

Please send all application materials to:
Graduate Academic Services
c/o Visiting Student Application
Babson College
Olin Hall 320
Babson Park, MA 02457-0310

Additional Requirements for International Applicants

- International students who wish to attend Babson College as a Visiting Student and obtain a student (F-1) visa will be required to participate in a full course load (12 credits minimum) each semester. Students enrolled in 12 credits or more per semester must meet Massachusetts state immunization requirements, have health insurance, and pay student fees. Please contact Student Financial Services for this year’s fees: www.babson.edu/offices/sfs. In order to participate in a full course load (12 credits minimum), you must complete a Status Change form from part-time to full-time after you have been granted admission as a Visiting Student.

- If you are a nonimmigrant who will require a student visa (F-1 or J-1), you will need to complete a Declaration of Finances and return it with your application. Proof of funding is required for the issuance of a Form I-20 or Form DS-2019. For the Declaration of Finances form, please visit the Glavin Office of Multicultural & International Education at http://www.babson.edu/about-babson/global/mie/Pages/home.aspx

- English Language Proficiency: A satisfactory command of the English language is required for admission. The Official Score Report for the Test of English as a Foreign Language (TOEFL) - This test is required of all applicants whose native language is not English and who have not earned a bachelor’s or master’s degree from a U.S., UK, Australian, or New Zealand institution. Results of the TOEFL must be sent directly from the Educational Testing Service (ETS) to Babson College. We will not accept institutional TOEFL results (i.e., those given by language training programs, institutions, or other colleges). We prefer that the TOEFL be taken within one year of the date of application to Babson. We recommend that you request that a score report be sent to Babson at the time you take the examination. Information and registration forms are available from TOEFL Program, Educational Testing Service, Princeton, New Jersey 08541-6103 (www.ets.org). Our ETS reporting code is 3075.
Visiting Student Application

Name _____________________________ Social Security # ______________

Last     First     Middle Initial

If your name is now different from the one appearing on your documents, please indicate any other names used: ________________________________

Expected start semester and year:  Jan. (Spring) ____  May (Summer I) ____

                          July (Summer II) ____  August (Fall) ____

Student Status:  Part-Time (fewer than 12 credits) ____  Full-Time (12 credits or more) ____

Mailing address:
______________________________
______________________________
______________________________

Cell Phone: ____________________  Work Phone: ____________________

Email address: __________________

Have you previously taken courses at the F.W. Olin Graduate School of Business at Babson College?  Yes ____  No ____

Graduate institution currently attending ________________________________

Location ________________________________
Please list below the course(s) that you wish to take in the MBA Program at Babson College. It is the responsibility of the Visiting Student to ensure that all prerequisites for the below courses have been satisfied prior to enrolling in the course. A Visiting Student will be permitted to register on a space available basis.

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I certify that all of the information given on this application is complete and accurate, and I hereby apply for admission as a Visiting Student to Babson College. I understand that Babson College reserves the right to verify portions of this application. I agree to abide by the rules and regulations of Babson College and to meet all financial obligations. If you are offered admission as a Visiting Student, Babson College reserves the right to withdraw that offer if you have made any misrepresentation during the admissions process. If we learn that you have engaged in behavior in advance of your matriculation that evidences a serious lack of integrity, Babson College reserves the right to require you to provide further information about such matters.

Signature _______________________________ Date ____________